THE GREEN SCHOOL
FOR BOYS

Local Governing Body (LGB)

Terms of Reference

2026-2027

Teaching, Learning, Inclusion and Outcomes Focus

(Aligned to TGST Scheme of Delegation and Ofsted Framework)

Composition

6 SERVICE (Foundation) Governors, appointed by the Board of Directors
2 elected Parent Governors
1 elected Staff Governor
The Head
Up to three additional members may be co-opted onto the Local Governing Body (LGB) by the Board of Directors.

The Chair and Vice Chair is elected by the LGB at its first LGB meeting of the academic year for a one year term.

The Chair and Vice Chair of the LGB is approved by the Board of Directors at its first Board meeting of the academic year for a one year term.

The Purpose of the Local Governing Body

The Local Governing Body (LGB) is responsible for providing local oversight, challenge and assurance of educational performance, safeguarding, inclusion, behaviour, attendance, and outcomes.

The LGB ensures that:

- Pupils receive a high-quality education
- The curriculum is ambitious, inclusive and effectively implemented
- All pupils, including vulnerable groups, achieve their full potential

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- The school meets statutory duties and Ofsted expectations for Quality of Education, Behaviour & Attitudes, Personal Development, and Leadership & Management.

The LGB acts as a critical friend to the school and reports to the Trust Board.

Meeting Frequency

The Local Governing Body (LGB) shall meet at least three times per year. Additional meetings may be held as required, including joint meetings with TGST Directors.

Quorum

The quorum for any meeting of the LGB shall be:

- A minimum of three Governors, or
- Where greater, one third of the total number of Governors holding office at the time of the meeting (rounded up to the nearest whole number),

and must include a majority of SERVICE (Foundation) Governors.

For specific decisions relating to:

- removal of a Governor in accordance with the Scheme of Delegation, and
- removal of the Vice Chair,

the quorum shall be:

- two thirds of Governors entitled to vote on the matter,
  and must also include a majority of SERVICE (Foundation) Governors.

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Voting

All questions at LGB meetings shall be decided by a majority of votes of Governors present and entitled to vote.

In the event of an equal number of votes, the Chair of the LGB shall have a casting vote.

Declarations of Interest

At every meeting, the agenda must include an item for Declarations of Interest. Governors must declare any interest they have in relation to any agenda item that could influence their decision-making.

Attendance and Apologies

Governors are expected to maintain good attendance at all meetings.

- Apologies for absence must be submitted to the Clerk of the LGB in advance, including a reason where possible.
- Where no apology is received in advance, the Governor will be recorded as absent.

Conduct of Meetings

Meetings shall be conducted in accordance with the Scheme of Delegation and any relevant governance procedures of the Trust.

Key Areas of Responsibility

A. Curriculum, Teaching & Quality of Education

The LGB will:

- Monitor the implementation, quality and impact of the curriculum across all subjects
- Approve the school curriculum offer in line with Trust curriculum policy
- Ensure curriculum intent is ambitious, broad, balanced and inclusive
- Monitor the quality of teaching, learning and assessment

- Ensure implementation of the Trust assessment cycle
- Review school performance data and challenge underperformance
- Monitor progress towards school targets across all cohorts and groups
- Set and review:
    - attainment targets
    - progress targets
    - attendance and exclusion targets (in collaboration with Trust)
- Ensure robust self-evaluation (SEF) aligned to Ofsted expectations
- Ensure a strong cycle of quality assurance, including external review where appropriate
- Verify that high standards of teaching and learning are consistently achieved

B. Inclusion, SEND, Vulnerable Groups & Equity

The LGB will:

- Monitor the effectiveness of SEND provision, ensuring statutory compliance
- Monitor outcomes for:
    - SEND pupils
    - Pupil Premium pupils
    - Looked After Children (LAC)
    - Children known to Social Care
    - Other vulnerable groups
- Ensure effective deployment and impact of Pupil Premium funding
- Monitor inclusion strategies and narrowing of attainment gaps
- Oversee safeguarding arrangements and receive safeguarding and inclusion reports
- Ensure appropriate referrals are made to Local Authority and external agencies
- Monitor compliance with:
    - SMSC development
    - Fundamental British Values
- Ensure effective provision of Religious Education (RE) and collective worship

- Ensure safeguarding effectiveness through audits and reporting

C. Behaviour, Suspensions, Exclusions & Attendance

The LGB will:

- Monitor and review the
  - School Behaviour Policy
  - Attendance Policy
  - Suspension and Exclusion Policy
  - Managed moves
  - Off-site direction placements
  - Suspension and exclusion rates
  - Patterns and cohort impact
- Review permanent exclusions through Governor Discipline Panels and Independent Review Panels (IRP)
- Monitor and review targets for:
  - Attendance
  - Persistent absence
  - Behaviour incidents
  - Exclusions and suspensions
- Monitor the effectiveness of behaviour systems, routines and culture
- Ensure attendance strategies are effective and improving outcomes

D. Achievement, Outcomes & Data

The LGB will:

- Monitor overall pupil achievement and progress across all year groups
- Analyse performance data provided by the school and Trust
- Provide challenge on underperformance of groups or cohorts
- Monitor progress towards school performance targets

- Ensure robust tracking of:
  - disadvantaged pupils
  - SEND pupils
  - high prior attainers
  - vulnerable groups
- Monitor impact of interventions and improvement strategies

E. Post-16 Provision

The LGB will monitor and review:

- The quality and effectiveness of Post-16 curriculum offer
- Progression routes to ensure they are:
  - appropriate
  - ambitious
  - inclusive
- Outcomes for Post-16 students, including:
  - attainment
  - retention
  - destinations
- Careers education and guidance (CEIAG)
- Preparation for employment, apprenticeships, and higher education

F. Safeguarding & Child Protection

The LGB will:

- Monitor the effectiveness of safeguarding arrangements across the school
- Receive regular safeguarding reports including trends and themes
- Ensure staff training is up to date and effective
- Ensure safeguarding concerns are appropriately escalated and recorded
- Monitor referral processes to external agencies
- Undertake safeguarding training, including Ofsted readiness training

- Ensure safeguarding is embedded across all school systems

G. Admissions, Policies & Compliance

The LGB will:

- Agree the School's Admissions Policy
- Determine and implement key educational policies including:
    - Behaviour Policy
    - Attendance Policy
    - Exclusion/Suspension Policy
    - Complaints Policy
- Oversee the Admissions Appeal process
- Review complaints at panel stage and monitor trends
- Ensure compliance with statutory guidance and Trust policies
- Set term dates and school calendar (where delegated)

H. Ofsted, SIAMS & External Accountability

The LGB will:

- Ensure readiness for Ofsted inspections
- Participate in Ofsted training and inspections where appropriate
- Understand and engage with Self-Evaluation Framework (SEF)
- Ensure effective preparation for and success in SIAMS inspections (where applicable)
- Ensure high-quality provision for Religious Education and collective worship
- Monitor outcomes of external reviews and inspections
- Respond to inspection findings and monitor improvement actions

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I. Governance, Monitoring & Reporting

The LGB will:

- Follow Terms of Reference delegated by the Trust Board
- Monitor school risks relating to education and safeguarding
- Review delegated policies and their implementation
- Receive termly safeguarding, inclusion and performance reports
- Ensure compliance with data protection and statutory duties
- Escalate concerns, risks or significant issues to the Trust Board

Responsibilities as outlined in the Scheme of Delegation including Policies

- Determine the School Admissions Policy and oversee the Appeals process
- Monitor the effectiveness of the Trust's Behaviour Policy. In addition, attend behaviour panel meetings.
- Ensure the effective implementation of the Trust Suspension and Exclusion Policy as determined by the Board. In addition, attend permanent exclusion panel meetings. As and when required complete exclusion and IRP training.
- Monitor the effectiveness of the Restrictive intervention and reasonable force policy, search and confiscation.
- Approve the processes for managed moves and off site direction.
- Ensure the effectiveness and monitor the Anti bullying policy.
- Attend OfSTED Inspections and engage with training
- Monitor the effective use of Pupil Premium funding and ensure the Pupil Premium Strategy is impactful.
- Ensure the school has a robust and effective cycle of quality assurance including external review
- Ensure success with the SIAMs Inspection and ensure effective provision of RE and nominate a link Governor for RE
- Monitor the effectiveness of the School's Attendance Policy including 6th form as determined by the Board

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- Monitor the the effectiveness of implementation of the school's approach to assessment to secure the best outcomes for students
- Monitor the achievement and outcomes of all vulnerable students
- Monitor progress towards school's targets (attendance and outcomes)
- Monitor the effectiveness of support for Looked after Children and those know to Children Services
- Monitor the effectiveness of the delivery of the curriculum
- Monitor the effectiveness of SEND provision at school level, ensuring compliance with statutory guidance and policies
- Monitor the effectiveness of safeguarding policies, procedures and culture including multi agency referrals. Ensure the effective implementation of the safeguarding Policies and Preventing Extremism and Radicalisation.